



Glynneath Town Council - Cyngor Tref Glynnedd

Bethania Community Centre
High Street, Glynneath, SA11 5DA
Tel: 01639 722961 / 07592 383523
E-mail: clerk@glynneathtowncouncil.gov.uk
Website: www.glynneathtowncouncil.gov.uk

8th October 2021

Mr D Richards
66 Brynhyfryd
Glynneath
SA11 5BA

SENT VIA E-MAIL: dairichardswales@gmail.com

Dear Mr Richards,

RE: Freedom of Information Request

- **(a) "Please identify the physical location of the "Progressive Supranuclear Palsy 'PSP' Cluster, Brynhyfryd, Glynneath" report delivered to Councillor Haulwen Morgan on 3 May 2021"**
- **(b) "Please identify the physical location of the "Progressive Supranuclear Palsy 'PSP' Cluster, Brynhyfryd, Glynneath" report delivered to Councillor Gerry Reynolds on 3 May 2021"**
- **(c) "Did you, (the Glynneath Town Council Clerk, Joanna van Tonder) receive either hard copy of the report titled "Progressive Supranuclear Palsy 'PSP' Cluster, Brynhyfryd, Glynneath" that was delivered to the Glynneath Town Councillors, Haulwen Morgan or Gerry Reynolds on 3 May 2021?"**

I refer to the above request which was received on 17th September 2021.

I can confirm that it has been dealt with under the Freedom of Information Act 2005. The FOI gives the public the right of access to information held by public authorities.

When a public authority receives a request made under the FOI Act then it must either:

- provide the information to the requester
- write back to the requester to inform them that the information is not held
- refuse to confirm or deny whether information is held;
- confirm that information is held but refuse to provide it.

A public authority may only refuse a request if the information is subject to an exemption in Part II of the Act, would exceed the appropriate cost limits under section 12 or is vexatious or repeated under section 14.

In relation to your Freedom of Information request, I can provide the following information:

- a) The current physical location of the report to which you refer is unknown as Councillor

Haulwen Morgan disposed of it some time ago.

- b) The current physical location of the report to which you refer is unknown as Councillor Gerry Reynolds disposed of it some time ago.
- c) I, Joanna van Tonder, Current Clerk to Glynneath Town Council, did not receive either hardcopy of the report.

Should you wish to complain about the handling of this Freedom of Information Request, you are asked to put your complaint in writing. It will be dealt with at the next available Full Council meeting.

You also have the right to complain directly to the Information Commissioner's Office in relation to this item.

Information Commissioner's Office – Wales
2nd Floor, Churchill House
Churchill Way
Cardiff
CF10 2HH

Please phone 0330 414 6421 to talk to the team.

e-mail: wales@ico.org.uk

Yours Sincerely,

Joanna van Tonder

Joanna van Tonder
Town Clerk, Glynneath Town Council